

SWAAAE Board of Directors Meeting
Monterey Plaza Hotel | Carmel Meeting Room
Sunday, January 21, 2024 | 8:00 to 11:00 a.m. PT
Breakfast will be provided starting at 7:30 a.m. PT

Virtual participation is available; please contact Executive Director [Cathy Herring](#) for details.

Agenda

- I. Call to Order, Roll Call and Quorum, Review Agenda – TJ Chen**
- II. Action Items**
 - a. Minutes of the Board of Directors Meeting held on Friday, September 22, 2023, at Sacramento International Airport in Sacramento, CA – TJ Chen
 - b. Nominating – Corinne Nystrom/Courtney Johnson
 - i. AAAE Nominating Committee Representative Election by the Board of Directors
 - c. Governance – Gladys Brown/Brett Godown
 - i. Policy Decisions
- III. Discussion Items**
 - a. Board Member Onboarding – Gladys Brown
 - b. Chapter Committee Structure – Gladys Brown/Courtney Johnson
 - c. Foundation Task Force – Corinne Nystrom
- IV. President's Report – TJ Chen**
- V. Executive Director's Report – Cathy Herring**
 - a. Membership
 - i. Non-Executive Memberships (Ratification Required)
 - ii. Executive Membership Applications (Approval Required)
 - iii. Membership by Class Report
 - iv. New Member Onboarding Review
 - b. Time and Place
- VI. Finance Committee – Courtney Johnson/Gladys Brown**
 - a. 2023-24 Q2 Financial Reports
- VII. Informational Items**
 - a. 2024 Winter Conference – Cole Hartfiel/Angi Daus
 - b. 2024 Summer Conference – Cole Hartfiel/John Wayne Airport
 - c. AAAE Accreditation Update/Final Interview Workshop – Rosalyn Bond
 - d. AAAE Leadership Development Committee – Alice Bimrose/Brett Godown
 - e. AAAE Update – Chapter AAAE Representatives
 - f. Academic Relations Committee – David Sperling/Graham Ritz
 - g. Awards, Resolutions and Recognition – Brett Godown
 - h. Corporate Member Update – Michael Hill/Ken Moen
 - i. Credentials – Gladys Brown/Brett Godown
 - j. Diversity, Equity, and Inclusion (DEI) – Lisa Watada
 - k. Engagement/Education – Alex Smith/Michael Hill
 - l. Ethics – Corinne Nystrom/Gladys Brown
 - m. Executive – TJ Chen/Courtney Johnson
 - n. Legislative and Industry Engagement – Ken Moen/Harry Barrett Jr. and Alex Smith
 - o. Membership – Chris Hastert
 - p. Scholarship – Graham Ritz
 - q. Social Media (Ad Hoc) – Courtney Pene/Jennifer Maples
 - r. Strategic Planning (Ad Hoc) – Mark Witsoe/Alex Kovacs
 - s. Young Professionals – Graham Ritz/Katherine Bales and Alex Smith
 - t. ZØØ Visual and Audio Production Committee – James Cullison/Cole Hartfiel
- VIII. Director and Member Comment**
- IX. Adjourn**

All members are invited and encouraged to attend SWAAAE Board of Director's meetings